



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS OKLAHOMA CITY AIR LOGISTICS CENTER (AFMC)
TINKER AIR FORCE BASE, OKLAHOMA

MEMORANDUM FOR THE COMMUNITY ADVISORY BOARD

FROM: OC-ALC/EM

7701 Arnold Street Suite 204

Tinker AFB OK 73145-9100

SUBJECT: Community Advisory Board (CAB) Meeting Minutes

1. Location: Midwest City Public Library, Room A
2. Date/Time: 22 July 2003 , 6:00 p.m.
3. Members Present:
 - Ms. Cathy Scheirman, (EMP), Tinker Air Force Base
 - Mr. Bill Janacek, City of Midwest City
 - Ms. Susie Beasley, Midwest City Public Library
 - Mr. Robert Sullivan, United States Environmental Protection Agency (USEPA)
 - Ms. Betty Reaties, City of Oklahoma City Public Works Department
 - Mr. Laird Hughes, Rose State College, Environmental Technology
 - Mr. Jim DePuy, City of Del City
 - Mr. Earl Hatley, Oklahoma Toxics Campaign
 - Mr. Richard Reginald, Waste Management of Oklahoma

Members Absent:

- Ms. Kathy Lippert, Greystone Environmental, Inc.
- Mr. John Harrington, Association of Central Oklahoma Governments (ACOG)
- Mr. Hal Cantwell, Oklahoma Department of Environmental Quality (ODEQ)

Other Attendees:

- Mr. Brion Ockenfels, Public Affairs (PA), Tinker Air Force Base
- Ms. Barbara Brantner, (EM), Tinker Air Force Base
- Ms. Susan Cody, (EMPC), Tinker Air Force Base
- Mr. Joseph Cecrle, (EMPE), Tinker Air Force Base
- Mr. Mel McFarland, (JAV), Tinker Air Force Base
- Ms. Patti Shreve, (EMPD), Tinker Air Force Base
- Mr. Keith Buehler, (EMPE), Tinker Air Force Base
- Colonel Roy Cleland, 72ABW/CC, Tinker Air Force Base
- Mrs. Wilbur Ball, Citizen

4. Mr. Janacek called the meeting to order and introduced Colonel Cleland, the new 72nd Air Base Wing Commander.

5. **Approval of Minutes:** Minutes from the 15 April 2003 meeting were approved.

6. **Old Business:**

a. **Executive Committee:** Mr. Janacek stated that the committee met in Ms. Preacher's office on 26 June at 10:00 am. Committee members present were Mr. Janacek, Ms. Preacher, Ms. Scheirman, Ms. Cody, Mr. Cecrle and Ms. Beasley. Mr. Janacek stated that they came up with the agenda that was currently before the board.

b. **Technical Committee:** Ms. Lippert was not present but emailed her report to the board. Ms. Lippert stated that she had spoken with Mr. Cecrle about documents needing review. Mr. Cecrle said that he was putting together some CD's for the board to review. The CD's will consist of Draft Feasibility Study for Site CG037, an in-house Draft of the Five Year Review of NPL, an Investigative Report of Site CG039; southeast side of the base and an Investigative Report for Site CG040 Post Road. Ms. Lippert stated that once the CD's were distributed, the committee could meet in August or September to discuss the documents. Ms. Lippert proposed that August 19th at 6:00 p.m. at her public works department would be a good day for the committee to meet to review these documents. Mr. Janacek suggested that the board members email him to let him know if this is a good day to meet. He stated that it was good for him and he would contact Ms. Lippert once he had heard from everyone.

c. **Community Relations:** Ms. Beasley stated that the Community Relations Committee had not had a formal meeting since April 15th. Ms. Beasley stated that the members of the committee have informally reviewed the Speakers Bureau slide presentation. Ms. Beasley felt that the presentation gave an excellent overview of what the Community Advisory Board (CAB) is all about and highlights the successes at Tinker Air Force Base. Ms. Beasley said she had only had one request so far and it was from the Oklahoma County Commission, but no date had been set due to update of presentation. Ms. Beasley gave kudos' to Susan Cody for putting the Environmental Link newsletter together for July. She mentioned that if there are members of the CAB that would like to contribute articles to the Environmental Link, the next issue is in October. So, if anyone has articles they are working on they can be submitted to Ms. Beasley or Susan Cody for review and publication. Ms. Beasley stated that the articles should be timely and involve things happening in this region. Ms. Beasley said the committee is trying to plan a meeting prior to the next CAB meeting.

7. **New Business:**

a. **Affirmative Procurement:**

1) **AP Overview:** Ms. Shreve introduced herself as working in Pollution Prevention, Tinker Air Force Base Environmental Management Directorate. Ms. Shreve stated that the purpose of the Affirmative Procurement Program is to increase purchases of environmentally preferred products by the Federal government. She stated that environmentally preferred products are those that have a lesser impact on human health and the environment. Ms. Shreve stated that these include products that are less toxic, lower in Volatile Organic Compound (VOC) content, more energy efficient, more water

conserving, products made of recycled materials or products made of bio-based materials. Ms. Shreve stated that the primary focus for the AP Program is products made from recycled materials and later bio-based materials.

2) AP Legal Drivers: Ms. Shreve stated that the main legal driver for the AP Program is the Resource Conservation and Recovery Act (RCRA). Ms. Shreve said that with the passage of the Farm Bill in 2002, this has also become the legal driver for purchasing bio-based materials.

3) Why AP?: Ms. Shreve stated that the Federal government is one of the largest purchasers of goods and services in the country and if we can put the power of Federal spending behind the purchasing of recycled materials, we can stimulate our own recycling program. Ms. Shreve stated that buying recycled material moves solid waste away from landfills, where it would normally go, and into the manufacture of new products. This becomes the key to completing the recycling loop. Ms. Shreve said that some people believe that it takes more energy to produce materials the second time around, when in fact it takes less energy, especially in recycling metals. Affirmative Procurement can also save money. Ms. Shreve stated that as technology advances and the market becomes stronger, the prices normally come down.

4) What Does AP Apply To?: Ms. Shreve stated that Affirmative Procurement applies to all purchases made by the Federal agencies. It doesn't matter if you are purchasing by credit card, through a local purchase order, base supply, through a contract or the amount of the purchase. If the Federal government is purchasing products, this program applies.

5) Required Elements of an AP Program: Ms. Shreve stated that RCRA law is very specific on which elements must be included. First, there has to be a Preference Program which says that Tinker Air Force Base prefers to buy recycled products. This is accomplished by a base policy statement and plan. Next, there has to be a Promotion Program, which consists of education, training, and outreach efforts, making everyone aware of the program. Ms. Shreve said that as far as contracting goes, contracts over \$100,000 limit require a method of obtaining vendor estimates which includes the amount of recycled materials they use during the performance of the contract. There also has to be reasonable procedures in place for government personnel to verify the recycled material. The last element is an annual monitoring and review program, which is incorporated into the existing Environmental Compliance Assessment and Management Program (ECAMP).

6) Requirements for Government Purchasers: Ms. Shreve stated that the government agency needs to know if the products they are purchasing are covered by Affirmative Procurement. They further need to know the Environmental Protection Agency (EPA) requirements and then they can purchase the product unless they are claiming an exemption.

7) AP Exemptions: Ms. Shreve said they can claim an exemption if they find that it costs more than a comparable product made of virgin materials, does not meet reasonable technical requirements, and is not competitively available within a reasonable period of time.

8) EPA Guideline Items: Ms. Shreve listed the EPA guidelines for recycled product content. The EPA has a list of 54 products in eight different categories that are codified in the EPA regulations.

This product list is published and kept current in the EPA website: www.epa.gov/cpg. Ms. Shreve said that the products listed on her slide are commonly purchased at Tinker Air Force Base.

9) CPG items Used: Ms. Shreve said that CPG stood for Comprehensive Procurement Guideline items, which is used interchangeably for recycled content products. She pointed out that in the Administrative Facilities we use a lot of paper, toner cartridges and trash cans. In the housing area, Tinker uses playground and outdoor furniture. Tinker's shops use retreaded tires, traffic cones, and parking stops. Ms. Shreve said that our construction contracts are one of the biggest areas of recycled usage. They are always calling out for insulation, carpet, and latex paint. The custodial contracts use recycled trash bags and sanitary tissue products.

10) Bio-based Products: Ms. Shreve stated that Executive Order (EO) 13101 expanded the Affirmative Procurement program beyond recycled-content products to include bio-based products, products that are environmentally preferable. The EO encourages organizations to purchase bio-based products even though it is not legally required. Ms. Shreve said that when Congress passed the Farm Bill, it then became a legal requirement. The US Department of Agriculture (USDA) is tasked with coming up with a list of bio-based products. The product list is not currently available, but Ms. Shreve stated that as soon as it is, Tinker will be incorporating it into their program.

11) AP Implementation Plan: Ms. Shreve said that the key to implementation of a program so far reaching to so many people is education and teamwork. Tinker has accomplished an extensive training effort, training all credit card holders, identified all requirements generators like Civil Engineering, Environmental Management, Corps of Engineers, and trained contracting personnel. Ms. Shreve said that Tinker has put together a core team comprised of Environmental Management, Civil Engineering, and contract personnel (PK) that can address further implementation of the AP program. The core team has modified all the various contracting processes through the base Procurement Office and anticipates being fully implemented by first quarter fiscal year 2004. Ms. Shreve said that the core team has also developed a plan and policy that is in the process of being finalized. Ms. Shreve left the board with one final thought, "Everything deserves a second chance. Buy recycled!"

Mr. Janacek commented on the tour that he had taken at Tinker earlier in the day. He was very impressed with Tinker's recycling yard. Mr. Janacek talked about getting the word out about household hazardous waste recycling and reuse. He further talked about the Midwest City recycling center and how overwhelmed they are with customers bringing their hazardous waste household items. Mr. Janacek stated that no one is ever turned away, but if you are from a non-member city there is a nominal fee for disposal of the hazardous products. He stated that it is phenomenal the response from the public with very little advertising and wanted everyone to know that as well as dropping off, you can also pick up and reuse items such as paint and pesticides. Mr. Janacek also mentioned that Oklahoma City was building a two million dollar recycling facility that would be open in the near future.

b. Environmental Restoration Update:

1) Current Field Work:

a) OT05 IWTP/Soldier Creek Groundwater: Mr. Cecnle stated that site OT05 is part of the National Priorities (NPL) list. Tinker is working toward a Record of Decision on this site, hopefully this calendar year. Mr. Cecnle said that during the process, they are putting in an interim action with three extraction wells, but they are expanding the system that is usually called Building 3001 Treatment System. He said it is being expanded with these three wells to address some contamination that was not addressed under Building 3001 Record of Decision. Mr. Cecnle said that they have made modifications to the Groundwater Treatment Plant (GWTP) primarily in the software operational side. Mr. Cecnle stated that this should be hooked up by December 2003.

b) Building 230: Mr. Cecnle stated that Building 230 is not on the NPL list or the Part B Permit, but is an area discovered to contain contamination during some utility upgrades at Tinker. Mr. Cecnle said there is an ongoing investigation, but there is not currently a report for the Technical Committee to review. There is however, a project for the Interim Action around this facility to install nine Vapor Enhanced Pumping (VEP) wells. Mr. Cecnle stated that as soon as the draft report is ready, he would furnish it to the Technical Committee for review.

2) Current Reports:

a) CG37 Northwest Groundwater Unit: Mr. Cecnle said that one of the sites on the tour was CG37, where Tinker is testing some innovative clean-up technology; the site is located on the northwest portion of the facility. Mr. Cecnle told Mr. Janacek that he did not currently have a report for review on this site, but would furnish one to the Technical Committee for review as soon as it was available. Mr. Cecnle said that Tinker was looking at some monitored natural attenuation for this site. The groundwater contamination does not have any receptors and appears to be in a steady state situation. Mr. Cecnle said that he is working very closely with the State on this since it is governed by RCRA. He further stated that he wanted to give the Technical Committee the opportunity to review the report.

a) CG39 East Groundwater Unit: Mr. Cecnle said that Groundwater Management Unit (GWMU) 3's report had been given to the Technical Committee for review several months ago and that he supplied them with Groundwater Management Unit (GWMU) 4 tonight on disk. Mr. Cecnle stated that most of this site is on the runway area making it difficult to see on the tour. He said that there are a couple of source areas in the larger Groundwater Management Unit and that is why it's in two separate reports so it's easier to read.

b) CG40 Gator Groundwater Unit: Mr. Cecnle stated that the Interim Action on this site appears to be working very well. There is a draft report that will be sent to the Technical Committee for review. Mr. Cecnle stated that from the report, the action in place will be the final action on this site. There is some work remaining in order to finalize the action.

3) NPL Five Year Review: Mr. Cecnle stated that the Five Year Review had been provided to the Technical Committee for review. He said there are two documents on the CD; one covers the Soldier Creek Operable Unit sediments. He clarified that there are two Units tied to Soldier Creek. One is surface water and sediment and the other groundwater. Mr. Cecnle reminded the board that the three extraction wells mentioned earlier were for Soldier Creek groundwater unit. Soldier Creek surface water and sediment dealt with issues that were created by discharges from the Industrial Wastewater Treatment Plan (IWTP) that discharged into Soldier Creek. Mr. Cecnle said that there were two

excavations removing all the contaminated sediments, which was beyond what the Record of Decision required Tinker to do. Tinker did this because of the continued cost of monitoring. Mr. Cecrle stated that because of the removal actions, they are recommending on this Five Year Review that they stop monitoring because there have been no hits and they have removed everything they could find that was contaminated. Mr. Janacek asked Mr. Cecrle why site CG40 is called a Gator Facility? Mr. Cecrle said it was an acronym, but he did not remember what the acronym was.

c. Propose Reducing Frequency of CAB Meetings: Mr. Janacek asked the board to consider reducing the frequency of the Community Advisory Board (CAB) meetings to bi-annually as opposed to quarterly, but leaving the option to meet in between if something arises that needs discussed. Mr. Janacek stated that he believed this would involve a charter change. Discussion was held and it was agreed to keep the meetings as quarterly.


d. CAB Community Co-Chair Election: Ms. Scheirman stated that it is time to elect a new Co-Chair. Mr. Bill Janacek was nominated from the floor and he accepted. Mr. Hatley moved that Mr. Janacek be accepted as Co-Chair and Ms. Beasley seconded it.

8. Open Discussion:


Mr. Janacek introduced Mrs. Ball from Tinker View Acres and asked how things were going there. He mentioned that he noticed a lot of new houses being built in their area. Mrs. Ball said that the Oklahoma City water service was good and everything was fine in their development.

Mr. Hatley reflected back to when the board was a RAB and where the board has gone since its beginning. He talked about how the RAB was started and how far the board has come in restoration and the understanding of the community groups and what is going on at Tinker. Mr. Hatley felt it was a good thing when Tinker threw open their doors and allowed the board to see records and tour the base. He stated that he enjoyed being part of the RAB and the network of boards across the nation that deal with military toxic issues. Mr. Hatley said he receives emails from boards on the list and see that a lot of the RAB's are having problems such as volatile meetings and even funding issues through the Department of Defense (DOD). Mr. Hatley stated that he is working as a consultant to some Alaskan native villages having formerly used defense sites that have clean-up issues. He stated that based on what he is seeing in the rest of the world, he has a special pride in the accomplishments of the Community Advisory Board here in Oklahoma City. Mr. Hatley said he was very impressed with Tinker's openness and allowing the board to evolve from a RAB to a CAB. He was also impressed with Tinker's solid waste recycling program, as well as their pollution prevention. Mr. Hatley said he is grateful for this success story since he grew up in Midwest City and played in Soldier Creek as a child. Mr. Janacek agreed that this was a success story especially since from day one, Tinker set the tone by opening up its programs for review without hesitation. Mr. Janacek felt that this CAB had set a standard and other RAB's and CAB's could learn by their example, especially since it is such a diversified group of people both engineering and scientists.

9. Motion was made for adjournment; motion was seconded and passed. The next meeting will be 21 October 2003, 6:00 p.m. at the Midwest City Public Library, Meeting Room A.



CATHY SCHEIRMAN
Tinker AFB Co-Chair



WILLIAM JANACEK
Community Co-Chair